

**Angelo Mikalinis**

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**Objective**

Motivated and detail-oriented student seeking an entry-level role in the finance industry. Brings strong analytical thinking, budgeting experience, leadership, and customer-facing skills developed through academic leadership roles and sales positions. Eager to contribute to a finance team while building real-world experience in financial operations, analysis, and organizational strategy.

**Experience****KLS DeMolay – Victorville, CA**

*Youth Group Leader* • Oct 2019 – Jun 2025

- Managed annual budgets for events and operations, developing early financial planning and cost-control skills.
- Coordinated fundraising initiatives, tracking revenue, expenses, and performance metrics.
- Led teams, delegated tasks, and ensured successful execution of projects requiring financial accuracy and accountability.
- Applied strategic planning to allocate resources efficiently across multiple activities.

**Lakeview Leadership Academy – Victorville, CA**

*Sales & Cash Handling Assistant* • Aug 2021 – May 2025

- Handled cash, processed sales, and maintained accurate financial counts during school events.
- Managed inventory and performed basic financial reconciliation at closing.
- Provided customer service while ensuring accurate transactions—supporting reliability in financial operations.
- Collaborated with student leadership on budgeting for events and tracking expenses.

**Rancho Verde Elementary School – Apple Valley, CA**

*Educational Support / Inventory Assistant* • Sept 2022 – Sept 2024

- Organized and tracked materials, developing systematic recordkeeping skills applicable to financial data management.
- Supported shipment processing and supply allocation, reinforcing accuracy and logistical planning.
- Assisted with book fair sales, handling transactions and maintaining organized financial records.

**Education**

**University of Nevada, Reno – Reno, NV**

Bachelor of Business Administration (In Progress) • Aug 2025 – Present

**Lakeview Leadership Academy – Victorville, CA**

High School Diploma • Aug 2021 – May 2025

- Graduated Salutatorian with above-4.0 GPA; completed five AP courses with B or higher.
- Served as Class President (2 years) and ASB President (1 year), overseeing budgets for schoolwide events and managing financial logistics.

**Skills**

- Budgeting & financial planning
- Cash handling & reconciliation
- Analytical thinking & problem-solving
- Organization & data accuracy
- Time management & multitasking
- Leadership & team coordination
- Customer service & communication
- Inventory and recordkeeping

**Awards**

- DeMolay of the Year (2022 & 2024)
- Principal's Honor Roll (2022–2025)
- ASB Leader Award (2023–2024)

**References**

Available upon request.